

CARR Board Meeting

5/3/222

9AM

Zoom Call

Meeting called by:	Standing Monthly Call	Type of meeting:	Monthly Board Meeting
Facilitator:	Butch Lewis	Note taker:	Kevin Fox
Timekeeper:	Butch Lewis		
Attendees:	Amy Cooper, Rourke Weaver, Cali Ryczeck, Gonzalo Ardavin, Rich Montoya, Matt Neptune		

Minutes

Agenda item: Snapshot of financials **Presenter:** Butch Lewis

Discussion:

Cashflow = \$20,778.00

Expects ~\$5,000.00 expenses to repay float req'd recently.

Using QuickBooks as non-profit means

Largest expense is payroll.

Once cash revenue is up and continuous.

Gonzalo - wants calendar for inspections 1yr out for predicting cashflow.

Butch – new software will have that ability.

Gonzalo – w/ qty. of houses we have, we should sched insp 1yr out w/ ability to push in/out house w/in 30 days if needed.

Butch – how often will houses get resched

Rourke – better start now than later

Butch – Kevin to start scheduling houses out 11 months and adjust as needed to closer we get.

Gonzalo – asking how we got to the point we had to float CARR.

Butch – Dec/Jan insp fell behind & new hire/training, etc. depleted reserves & submittal to state later than usual.

Gonzalo – we're on a plan to have a more prudent reserve.

Butch – Everything pre-James handled by James. Everything post James handled by Cali.

Butch – We have about \$1,500.00 still out.

Conclusions:

We will be caught up on inspections.

Agenda item: CARR Website **Presenter:** Butch Lewis

Discussion:

We are in process of updating website by July. All websites must be ADA compliant.

Most important parts stay up, i.e., Applying for Cert., file grievances, list of cert. residences.

Old website had links to outdated info.

We are approved by Google as a non-profit: info@carrcolorado.org, grievance@carrcolorado.org.

No longer capturing payments through website; invoicing affiliates directly via Quickbooks.

QuickBooks gives better rates on transactions.

Website cost is ~\$5,000.00 + maintenance cost of ~\$150.00/mnth

Conclusions:

Goal to have website updated, redesigned, more user friendly, etc. by July.

Agenda item: CARR Standards

Presenter: Butch Lewis

Discussion:

Explanation of current municipal systematic housing standards vs. building codes of a home at time of construction, i.e., fire escape ladders – reach out to City of Aurora to ask fire marshal on ladders issue.

To be clear, CARR standard is no locks on bedroom doors except for house managers.

Conclusions:

Developing a comprehensive list of CARR standards incorporated into Salesforce.

Agenda item: Salesforce

Presenter: Butch Lewis

Discussion:

Salesforce is a cloud-based customer relationship management (CRM) tool.

Gonzalo – cautioned Salesforce is great tool but can be very difficult.

Rourke – when can we have access to reports of cert. homes, etc.?

Butch – upcoming weeks we must audit/clean up data for accuracy, etc., we're 45 days from reports

Conclusions:

CARR is in beta testing with Salesforce now, uploading standards, auditing affiliates data and preparing for report generation.

Agenda item: Patient Brokering

Presenter: Amy Cooper

Discussion:

Rourke – be very careful how to interpret law regarding sober living certification.

Gonzalo – what is stopping treatment facilities from referring to non-cert. sober livings.

Rourke – make sure not to go after individual therapist but their organizations. If a licensed treatment facility is sending referrals to uncertified recovery residences they're (organization) is breaking the law. Paying an employee to specifically refer to non-cert. recovery residences – that is patient brokering. CARR does NOT have authority to determine patient brokering.

Gonzalo – what action can be put in place to educate treatment centers to refer only to cert. recovery residences?

Butch – we're figuring that out now . . .

Gonzalo – is there ever going to be a consequence to a treatment center?

Butch – once CARR has "ducks in a row", that's when CARR will start grieving treatment centers to OBH. Most likely mail a certified letter to treatment facilities as a means to educate.

Gonzalo – that letter should come from OBH.

Rourke – CARR is being pushed to send the letter, but OBH should send the letter that endorses and shows state stands behind CARR.

Amy – OBH can do this, wants clarity of what goes into that letter.

Rourke – CARR will provide list of organizations who should get the letter.

Conclusions:

OBH to mail certified letters to treatment facilities educating about and endorsing referrals only to CARR certified recovery residences.

Agenda item: Board Governance

Presenter: Butch Lewis

Discussion:

Butch – suggests Tonya Wheeler from Advocates for Recovery to replace James Rhoades as a community member.

Rourke – Wants to see concerted effort to expand CARR board. Likes Tonya. Wants to talk about board membership on June 7th.

Conclusions:

Board to consider adding Tonya Wheeler from Advocates for Recovery to replace James Rhoades as a community member. Board governance added to agenda for June 7th.

Other Information

Special notes:

CARR is now approved by Kroenke Sports as a non-profit for free tickets as incentives to affiliates.