

# Assurances

It is understood by the representative(s) of the organization seeking certification with the Colorado Association for Recovery Residences (CARR). Beyond CARR Standards, responsibility for meeting local, state, and federal laws and codes lies with the owner/operator. The individual owner or organization seeking association with CARR assumes all liabilities for any misrepresentations.

The undersigned asserts the organization and all recovery residences owned or operated by the organization meet the following as required by each residence:

1. The organization requesting association with CARR is a legally recognized entity within the state of Colorado and meets all legal expectations of such entities: reporting, maintaining records, providing financial data, etc. **(CARR Standard - 1.A.2.a)**
2. The organization requesting certification with CARR has a Federal Tax Identification Number, an Employee Identification Number (EIN) that is recognized by the Internal Revenue Service (IRS) of the United States Government. **(CARR Standard - 1.A.2.m)**
3. The organization requesting certification with CARR has State of Colorado Incorporation Documents. **(CARR Standard - 1.A.2.a)**
4. The organization requesting certification with CARR maintains policies and procedures that ensure staff are appropriately certified or credentialed for work being performed. **(CARR Standard - 1.D.10.d)**
5. Any bedrooms within the residences must have appropriate egresses that meet CARR, or local residential building code. **(CARR Standard - 2.F.22.a.1, 2.F.22.a.2)**
6. The organization to be certified with CARR agrees to be inspected annually by a CARR-certified inspector and agree to meet all expectations of said inspectors for all recovery residences operated by the organization. **(CARR Standard - 1.A.2.n)**
7. The residences to be certified with CARR have electrical, mechanical, and structural components that are functioning and free from fire and safety hazards. **(CARR Standard - 2.F.17.a)**
8. The residences to be certified with CARR meet the expectations of all legally authorized inspection agencies (elevators, automated security systems, etc.), and management can produce documentation in support of such assertions upon request when applicable. **(CARR Standard - 2.F.17.c)**
9. The organization requesting certification with CARR maintains an accounting system and annual budget adequate for effective program management and meeting mandated reporting requirements. **(CARR Standard - 1.A.3.b)**
10. The organization requesting certification with CARR maintains appropriate record-keeping systems for employees and residents. Including any legally required criminal background checks. **(CARR Standard - 1.A.3.b, 1.A.2.f)**
11. The organization that manages the residences maintains appropriate homeowners/renters and liability insurance. **(CARR Standard - 1.A.2.b)**
12. The organization requesting certification with CARR has policies and procedures that comply with applicable confidentiality laws. **(CARR Standard - 1.B.6.b)**

13. The organization that manages the residences to be certified with CARR attests that the residence meets local health and safety codes appropriate to the type of occupancy. **(CARR Standard - 2.F.24.e)**
14. The organization attests that claims made in marketing materials and advertising are honest and substantiated and do not contain any of the following: False or misleading statements or unfounded claims or exaggerations; testimonials that do not reflect the real opinion of the involved individual; Price claims that are misleading; Therapeutic strategies for which licensure and/or counseling certifications are required but not applicable at the site; or Misleading representations of outcomes. **(CARR Standard - 1.A.2)**

Name of owner/managing organization: \_\_\_\_\_

Typed (or printed) name of authorized representative: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Headquarters Address: \_\_\_\_\_

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