

CARR Board Meeting

05/16/23

9AM

Zoom Call

Meeting called by: Standing Monthly Call **Type of meeting:** Monthly Board Meeting

Facilitator: Butch Lewis **Note taker:** Kevin Fox

Timekeeper: Butch Lewis

Attendees: Amy Cooper, Cali Petersen, Dara Keller, Gonzalo Ardavin, Rourke Weaver, Tonya Wheeler, Steph Salkin (BHA representative standing in for Alia Andrews)

Minutes

Agenda item: Approval of April Financials **Presenter:** Butch Lewis

Discussion:

Butch motions to approve the April financials. Board approves the financial for April with no objections.

Conclusions:

Board approves the financials for April with no objections.

Agenda item: CARR awarded grant from BHA **Presenter:** Butch Lewis

Discussion:

CARR was awarded ~\$3.3 million from the BHA grant to which CARR applied for expansion of recovery residences.

Major components are:

- Required to deploy \$220K/month for 15 months.
- Expansion Manager (grant) - to assist in rural area expansion and work with court system
- Training & Education Manager (full time) – work closely w/ Grievance Investigator
- Administrator (full time) – assist w/ disbursement/tracking payments, grant management, etc.
- Grievance Investigator (part time)
- Software – to track outcomes of RR clients
- Recovery House Training – CARR specific training module
- Legal Fees – Attorney to draft & execute contracts and legal documents
- Office space/Training Room
- Funding (contract) is set to start July 1st
- Project “Game Changer”

Butch – Do we want to form a subcommittee of the board to help manage the grant decision making? More executive discretion? Just approve budget as executed?

Tonya – My plate is so full. I trust you (Butch) to run CARR. I don't have time to overview.

Rourke – Have whole board be a part, not a committee to overview.

Gonzalo – Agrees w/ Rourke. Board will just have to be able to do a 15 minute meeting w/ 48 hour notice, as an example. Concerned w/ voting w/ in a 15 month period.

Butch – CARR quorum is majority currently.

Cali – Can we vote via email? How much do we need to vote on? What do we vote on and how often?

Rourke – Can Butch create a proposal for charges/expenses for each sober home?

Butch – We can do email votes. We can set a budget for homes individually. On training: does the board have an opinion on office space vs. training room vs. not?

Tonya – Agree with a training room.

Gonzalo – Take option you can grow into, likes first option.

Butch – Kevin and I will review the first option w/ training. Butch will finalize budget and submit to board for approval for any large \$\$ item will go to board for vote (i.e. vehicles).

Gonzalo – We cannot move forward without closing the deal on the grant.

Butch – Correct. We can't do anything until we're under contract w/ BHA (receive funds).

Buch – FYI, Daniel Fuchs is no longer w/ Oxford House.

Conclusions:

Whole board to be involved in decision making/voting with email voting to expedite as much as possible. Butch to send out job descriptions to board. Will move forward with larger office space.

Other Information

Observers:

Resources:

Special notes: