

CARR Board Meeting

08/15/23

9AM

Zoom Call

Meeting called by:	Standing Monthly Call	Type of meeting:	Monthly Board Meeting
Facilitator:	Butch Lewis	Note taker:	Kevin Fox
Timekeeper:	Butch Lewis		

Attendees: Matt Neptune, Cali Petersen, Rourke Weaver, Tonya Wheeler, Alia Andrews

Minutes

Agenda item: Newsletter

Presenter: Butch Lewis

Discussion:

Summit Nov 9th

Annual Board Meeting Nov 10th (full day)

- Jax - to discuss database/software.
- Lee Ann - to discuss financials. Accounting will be different given the addition of the BHA grant portion awarded to CARR. Two different systems (silos): the old, currently established system with the BHA (Kevin, Butch and existing expenditures to remain in the old system) and a new system to manage the BHA grant portion (new grant-funded employees and new expenditures in the new system). With the timeline and delay happening, quick math shows we need to spend between \$220K - \$250/month to be able to accomplish what's coming out of the grant. Every month that contract is delayed, re-disperses and changes the budget of what we have to do. Went from an execution date of April to now starting in September, we've lost several months. But we're up to the challenge.
- Alia - BHA will continue to handle CARR as another program just like normal w/ Alia still as the program manager, but the new grant funds BHA will handle as a project through different people, in different ways. To normalize that April to September, we (BHA) get a lot of money and then we have to get it out. It's always very difficult to get the funds out in timely. With this particular grant we (BHA) only have a certain amount of time. Excited that this group is awesome and up for the challenge, we have a lot to do.
- Job descriptions will go out with the newsletter. Butch spoke with Taylor formerly with Oxford House, currently with a construction company.
- Open Board Applications. Web designer creating link to job descriptions.
- Rural Area Expansion. Give an overview. Contract for rural area expansion appears imminent.
- COPA provided a blurb over peer specialist certification to include in the newsletter.
- Solicitations for software committee. Recovery residence software license, getting recovery residences to look at, getting Signal to participate, state's court administrative office expressed interest. With this license, software companies have to offer it not only to recovery residences, but recovery courts, peer coaches or any agency seeking a free recovery capital index measurement tool would be able to use for collecting data and make sure they're included in this process.

Conclusions:

Newsletter soon to be published to include info on the annual CARR summit, new job postings, new board member postings, rural area expansion, info on COPA peer specialist certification and soliciting software committee.

Agenda item: Contract Update

Presenter: Butch Lewis

Discussion:

CARR was asked who will be signing (Butch advised he will act as both fiduciary and contract executioner) the exact same way we handle other BHA tracts.

Conclusions:

Grant contract appears imminent with BHA asking who will be signing the contract for CARR.

Agenda item: Medical Cannabis Policy

Presenter: Butch Lewis

Discussion:

Butch sent all the edits that Amy and Dara made for board members to review. This is the updated policy for reference if operators are using medical cannabis in a recovery residence setting. Would like the board to review for the next 30 days and then provide feedback. Hope to receive as much feedback as possible. Aware this is an incredibly polarizing subject. Likely to have a lot of recovery residences strongly against this and a few likely to be strongly for it. Wants everyone to have a voice in this. What are thoughts about putting this updated policy up on the website, putting a link in the newsletter and asking for essentially open review and input?

It still has a long way to go; we have to receive feedback, go to BHA, go to the AG's office. We'd be lucky to get introduced in November by the summit, if it does, it wouldn't take effect until January.

Conclusions:

CARR to post draft of the medical cannabis policy with edits in the newsletter and website for open review and feedback from the recovery community. Board to make an informed decision to adopt as edited then submit to BHA and AG's office for approval.

Agenda item: Training with West Virginia and Virginia Affiliates

Presenter: Butch Lewis

Discussion:

If it works out, potentially the new staff that comes on, Butch and Kevin will go out to the West Virginia and Virginia NARR affiliates in late September.

Training with them on how to dig deeper into the social model of recovery and during the onsite inspections how to get down into reviewing operators' interactions with clients to strengthen that aspect of inspections.

Learning how these other states interact with operators during the inspection process, from a position of how CARR could better support operators and ensuring we are providing the best resources for the end-client.

These two (2) NARR affiliates are among other states that focus heavily on the recovery capital index, the measurement tools and have already implemented some of the software features CARR is potentially looking at so we can better support our recovery residences.

Conclusions:

Potentially, CARR staff travel to the WV and VA NARR affiliates to shadow their staff on how they inspect for social model of recovery, recovery capital index of clients and learn affiliates' experience with some of the software features CARR is seeking.

Agenda item: NARR Conference

Presenter: Butch Lewis

Discussion:

NARR's annual October conference this year is in Michigan. Ask for board members interested in attending to contact Butch.

Conclusions:

NARR Conference this year is in Michigan.

Agenda item: July Financials

Presenter: Butch Lewis

Discussion:

Asked if everyone has had the opportunity to review financials sent out.

The reason for checking account being lower because in June CARR utilized all BHA grant expenditures so we could not invoice BHA for the month of June. However, it's pretty much the same every month.

Butch - any questions?

Cali - motions to approve.

Rourke - seconds

Butch - hearing no opposed, July financials approved.

Conclusions:

July financials approved.

Other Information

Observers:

Resources:

Special notes:

Butch to notify board members when we have an executed grant contract with BHA.