



Funded By:



COLORADO
Behavioral Health
Administration

Colorado Agency for Recovery Residences: Certification Process

1. Application Submission:

- Recovery residences interested in certification must submit a comprehensive application form.
- Applicants must submit all necessary documentation as outlined on the CARR website, which must be uploaded during the application submission process. Failure to upload documents could delay your application processing.

2. Documentation Review:

- CARR staff will assess the submitted documentation to ensure that all required information is provided.
- This may include reviewing legal documents, licenses, insurance, staff qualifications, and any other relevant paperwork.

3. Site Visit:

- Upon successful documentation review, a site visit must be conducted to assess whether the recovery residence's physical premises meet all CARR Standards.
- During the site visit, reviewers evaluate the living conditions, safety measures, cleanliness, amenities, minimum building code standards, and overall environment of the residence.

4. Interviews and Meetings:

- Key staff members, including management and counselors, may be interviewed to gain deeper insights into the residence's operation.
- Interviews will also be conducted with residents to understand their experiences and perspectives on the services provided.

5. Corrective Action, Recommendations and Feedback:

- Based on the inspection, CARR staff will provide a findings report that documents any discrepancies between the residence and CARR standards and areas requiring corrective measures. CARR Staff will offer insightful recommendations and feedback to assist the applicant in addressing these findings.

6. Decision Making:

- A final decision is made regarding the certification of the recovery residence.
- The decision may be to approve certification, approve with conditions (requiring specific improvements or actions), or deny certification.



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7. **Notification:**

- The residence is notified of the certification decision in writing, along with any conditions or requirements for maintaining certification.
- If certification is denied, the residence is provided with reasons for the decision and guidance on reapplication.

8. **Certification Renewal and Monitoring:**

- Certified recovery residences are subject to annual re-application and ongoing monitoring to ensure continued compliance with certification standards.
- Renewal will involve reapplication, any updated documentation review, site visits, and resident feedback assessments.

9. **Appeals Process:**

- A formal appeals process is available for applicants dissatisfied with the certification decision.
- Residences may appeal based on procedural errors, misinterpretation of facts, or new evidence.
- In compliance with C.R.S. §27.80.129(10): Any certified recovery residence or client adversely affected or aggrieved by a decision made by the certifying body pursuant to this section has the right to appeal to the Colorado department of personnel and administration, office of administrative courts and may subsequently seek judicial review of the certifying body's action.

10. **Public Disclosure:**

- Certified recovery residences are listed on a public registry or website, allowing individuals seeking recovery services to identify accredited facilities easily.

This structured process ensures that recovery residences seeking certification undergo thorough evaluation to uphold quality standards and promote the well-being of residents.